

7.7 EDUCATION AND TRAINING

When the county requires an employee to attend any educational or training course, conference, or seminar, the county will provide the necessary time off with pay and will reimburse the employee for associated costs, including tuition or registration fees, and authorized travel, meals, and lodging as budgeted for the fiscal year. Employees are expected to use the least expensive means of travel for the county, including avoiding unnecessary overtime whenever possible.

Please refer to the chapter on Travel and Expense Reimbursement for explanation of attendance at seminars authorized by the county.